

12/2016

Patient Authorization to Disclose Protected Health Information

Patient Name	Date of Birth	Last 4 of Social Security Number
Address	City, State, Zip Code	Telephone Number

I hereby authorize the facility listed below to disclose/release the Protected Health Information specified in this request to the organization, agency or patient named.

Release by: Facility _____ Address _____ City, State, Zip Code _____ HIM Phone/Fax Numbers _____	Release to: Organization, Agency, Individual _____ Attn: _____ Address _____ City, State, Zip Code _____
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Treatment Date(s): _____ Purpose: <input type="checkbox"/> Further Medical Care <input type="checkbox"/> Workers' Comp <input type="checkbox"/> Personal Use <input type="checkbox"/> Insurance <input type="checkbox"/> Legal <input type="checkbox"/> Marketing/Fundraising <input type="checkbox"/> Other: _____	Type of Disclosure Authorized & Delivery Instructions: <input type="checkbox"/> Provide copies of records to organization/agency/individual <input type="checkbox"/> Mail records directly to address above <input type="checkbox"/> Call to pick-up records: _____ <input type="checkbox"/> Fax records to: _____
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Pertinent Protected Health Information Allowed to be Included:

<input type="checkbox"/> Discharge Summary	<input type="checkbox"/> Radiology	<input type="checkbox"/> Special Studies	<input type="checkbox"/> Entire Medical Record
<input type="checkbox"/> History & Physical/Consult	<input type="checkbox"/> Outpt Record	<input type="checkbox"/> Medication Records	
<input type="checkbox"/> Operative Report	<input type="checkbox"/> Progress Notes	<input type="checkbox"/> Anesthesia Records	
<input type="checkbox"/> Labs	<input type="checkbox"/> Physician Orders	<input type="checkbox"/> Other (specify): _____	

Authorization: I certify that this request is made voluntarily and that the information given above is accurate to the best of my knowledge. I understand that I may revoke this authorization at any time in writing by submitting my request in writing to the designated Health Information Management / Medical Records department. If I have authorized the disclosure of my health information to someone who is not legally required to keep it private, it may be re-disclosed and may no longer be protected. A copy or fax of this authorization will be as valid as the original.

I understand that authorizing disclosure of health information is voluntary. I understand that I may refuse to sign this authorization and that my refusal to sign will not affect my ability to obtain treatment, payment, or my eligibility to obtain benefits. I understand that I may inspect or obtain a copy of the information to be disclosed. I understand a fee may be charged for copies of my medical record. I understand the facility will provide me a copy of the signed authorization form. If I have questions about disclosure of my health information, I can contact the designated Privacy Officer.

Expiration: Without my express revocation, this authorization will automatically expire upon satisfaction of the need for disclosure, but in any event will expire 90 days from the date hereof, unless a different date is specified here: _____

Acknowledgement: I understand that the information to be disclosed may include any or all information involving communicable or venereal disease, psychological or psychiatric conditions, drug or alcohol abuse and/or alcoholism. It may also include, but is not limited to, diseases such as hepatitis, syphilis, gonorrhea and human immunodeficiency viruses (HIV), also known as acquired immune deficiency syndrome (AIDS).

SIGNATURE: _____ **DATE:** _____
Patient (Parent or Legal Guardian)

Minor's signature is required for release of any records for treatment which the minor may authorize under Colorado Law.

Relationship (if other than patient): _____ Power of Attorney Death Certificate

Name of individual signing on behalf of patient: _____

Verification: Drivers License # _____ Other Appropriate ID: _____

OFFICE USE ONLY: Attach copies of required identification.

Number of pages released: _____ Completion date: _____ Delivery method: _____

Name of individual who received request: _____ Date received: _____

Patient Medical Record Number / Account Number: _____ / _____